

# **The Aliveness Project**

## **Job Description: African HIV Education and Outreach**

### **Navigator – Fulltime position:**

August 2020

The Aliveness Project is a thriving non-profit organization dedicated to supporting stability of health and wellness for people living with HIV/AIDS (PLHIV) in Minnesota. Founded in 1985, Aliveness provides important supportive services such as food shelf, hot meals, case management, integrative therapies, and HIV prevention outreach/programming. In addition, Aliveness provides a physical space for people impacted by HIV to participate in educational programming, build skills and create community. We have a dynamic, mission driven staff, an atmosphere of learning and fun, and a dedication to providing a positive experience for all who walk through our doors.

### **Primary Responsibilities:**

To provide outreach to individuals in African communities who are at high risk of HIV/AIDS infections, to educate them about risks of HIV transmission and the importance HIV testing, provide testing to those who do not know their status and facilitate care linkage to those who test positive. Will also work to find individuals knows their HIV status but not in care to link them to medical care and other social services?

### **Navigator's Job Duties:**

- Navigator will provide outreach services to African born individuals with high risk of HIV, educate them about the risks infection and encourage them to participate in testing.
- Identifier barriers to testing, work with client to eliminate those barriers in order to get to testing.
- Provide HIV testing onsite and offsite meeting clients where they are.
- Provide care linkage within 30 days of case finding new diagnosis
- Network with HIV clinics, AIDS service organizations, and other community resources to promote program services and establish collaborative working relationships
- Develop culturally appropriate promotional materials for the program.

- Complete forms, client records, and periodic reports required by funding agencies.
- Work in partnership with agency departments so that other support services are made available to these African community members.
- Participate in staff meetings, regular supervision and organization wide efforts as requested.

**Skills and Qualifications:**

- Previous experience in HIV/AIDS field, community development, and/or social services related to HIV/AIDS.
- Experience demonstrating capacities as a program coordinator, public health educator, community educator or related professional experience.
- Good interpersonal skills; must enjoy working with diverse groups of people.
- Excellent written and verbal communication skill. Good organizational skills.
- Previous experience working with African born clients with high risk of HIV infection.
- Commitment to working in a diverse community with diverse communities.
- Valid driver's license and reliable vehicle.
- Previous experience using PC computer system (Microsoft Words, Access, Excel), internet and email.
- Fluency in some African languages would be optimal.

**Compensation: \$16.00/hour, 40 hours per week. With Benefits include, Health Insurance, Holidays and Paid Time off (PTO)**

**To Apply:** Send resume, cover letter and 3 references in a single Word or PDF document to [TheAlivenessProjectHR@kainsurance.com](mailto:TheAlivenessProjectHR@kainsurance.com) . No mailed or faxed materials.

*The mission of The Aliveness Project is link people living with HIV to resources to lead healthy, self directed lives. The Aliveness Project is a drop-in community center that provides on-site meals, a food shelf, integrative therapies, medical case management, HIV prevention and testing, and other resources and programs. With a 2016 budget of over \$1.6 million, The Aliveness Project today serves 1 in 4 Minnesotans living with HIV/AIDS. The Aliveness Project is committed to affirmative action and to a policy of equal treatment and opportunity in every aspect of its relations with staff members and prospective employees.*