



PrEP Navigator (Full-Time)

Who We Are: The Aliveness Project is a thriving non-profit organization dedicated to supporting the stability of health and wellness for people living with HIV/AIDS in Minnesota. Founded nearly 40 years ago, Aliveness provides important supportive services such as emergency food shelf, hot meals, case management, and HIV prevention outreach/programming.

- **Basic needs:** We provide meals, a food shelf, and medical nutrition therapy while our Case Management team helps provide access to healthcare and housing.
- **Community:** Our community center model provides a safe and supportive place for members to gather and build community.
- **Prevention:** We provide targeted outreach to communities disproportionately affected by HIV through education, awareness, and strategies for eliminating stigma.

THRIVE, Aliveness Project Clinical Services, is Minnesota's first FREE PrEP/STI clinic. THRIVE provides access to culturally affirming, quality health services in a safe and supportive environment, with expertise in serving LGBTQIA+ people and those impacted by HIV by meeting them where they are at. THRIVE provides access to Pre-exposure prophylaxis (PrEP), Post-exposure prophylaxis (PEP), testing and treatment for sexually transmitted infections (STIs).

Job Summary: The PrEP (Pre-Exposure Prophylaxis) Navigator will work closely with the Director of Clinical Services to ensure proper continuation and expansion of THRIVE PrEP services at the Aliveness Project. The PrEP Navigator will work directly with patients seeking consistent access and coverage for PrEP medications. The PrEP Navigator will ensure that participating clients receive relevant HIV/STI-related education and services, sexual health information, harm reduction counseling and navigation to health insurance if eligible. The Navigator will keep client records and contribute to program reporting requirements. The position demands a high level of cultural competency in the unique needs of communities of color, particularly those in Hispanic, Black and Indigenous communities, and among the LGBTQ+ community. Strong community relationships and knowledge of the Twin Cities area will be a plus. The ability to work with a team, be self-motivated, and operate in a fast-moving environment is mandatory.

Aliveness Project is an equal opportunity employer and is committed to building and maintaining a diverse staff that is representative of the communities we serve and live in. People of color, LGBTQ-identified individuals, and people from the local community are strongly encouraged to apply.

Job Duties:

- Assist in the continued implementation of PrEP services and appointment scheduling in primary care for PrEP, while also ensuring that uninsured and under-insured PrEP clients receive education about coverage programs.
- Meet with patients weekly to assist them in filling out PrEP medication coverage applications.
- Provide individual- and relationship-based HIV and STI counseling primarily within Aliveness Project's Electronic Health Records System (EHRS).
- Provide education about Post-Exposure Prophylaxis (PEP), and other effective biomedical and prevention interventions; refer eligible, interested clients to primary care medical services at THRIVE to further discuss PEP and other preventive care with a provider.
- Coordinate collaborative relationships related to PrEP implementation and service delivery, focusing on agencies located in and around Twin Cities.
- Accurately complete all statistical data forms for PrEP, primarily within the Aliveness Project's Electronic Health Records System, ensuring complete and correct reimbursement for services rendered.
- Assist Aliveness staff during meetings and trainings which are required by funders, including the Gilead Sciences, the Centers for Disease Control and Prevention (CDC), and the Minnesota Department of Health.
- Review and maintain up-to-date and accurate knowledge of emerging scientific research regarding biomedical HIV/STI prevention strategies, including PrEP, PEP and related interventions.
- Identify and recommend community resources that are culturally sensitive to communities at highest need for PrEP.
- Maintain highest level of client confidentiality; follow HIPAA regulations.
- Attend departmental meetings and trainings.
- Perform other duties as assigned.

Minimum Qualifications:

- Possess a high school diploma or GED equivalent.
- Demonstrates cultural competency and ability to relate to people living with HIV/AIDS, gay/bisexual men, trans individuals, as well as individuals from diverse socio-cultural and socioeconomic backgrounds.
- Possess a valid driver's license, insurable driving record, and access to a personal vehicle for work-related activities.
- This position may require attending events that are adult-themed, and of a sexual nature, as well as events where alcohol is served. Applicants must be comfortable with providing testing and outreach in such environments.
- Must be able to work the allocated hours of the position including evening and occasional weekend hours.
- Proficiency in Microsoft Office applications and other computer applications required.
- Ability to contribute effectively as a member of a team and to work independently with a high level of productivity.

Preferred Qualifications

- Bilingual (English/Spanish) is desired.
- Knowledge and experience with the Hispanic/Latino, Black, Indigenous communities as well as the LGBTQ+ community.
- Ability to speak with broad cross sections of the community about personal sexual behavior and drug use in a non-judgmental and caring way.
- One year of work and/or volunteer experience providing direct service to individuals from the LGBTQ+ community or individuals who are at high risk of contracting HIV or STIs.
- Personal experience consistent with disproportionately affected populations; demonstrated ability to relate to diverse populations including gay/bisexual men, trans community members, and people of color.
- Experience with group facilitation, teaching and/or public presentations highly desirable.
- Basic understanding on how HIV is transmitted and prevented.
- Will be trained to administer/collect whole blood specimens through finger stick and venipuncture.
- Strong verbal and written communication skills.
- Strong interpersonal and organizational abilities.

Reporting Relationship: This position reports to the Director of Clinical Services

Compensation: Salary range is \$40,000 – \$50,000, depending on experience. Benefits include health insurance, holidays and Paid Time Off (PTO) and 3% employer matched 401K. Benefits include medical insurance, dental insurance, vision insurance, life insurance, long-term disability insurance and free lunch.

To Apply: Send resume and cover letter in a single Word or PDF document to ***ddegnan@kariskinnovation.com*** No faxed or mailed materials.

Vaccination Requirement: Aliveness Project requires all employees to be fully vaccinated and boosted against the COVID-19 virus. All new employees are required to be either fully vaccinated, receive their first dose, or receive any recommended booster shots within 2 weeks of hire. Exceptions may be made for medical reasons and/or genuinely held religious beliefs.